

092305T4SWC

SOCIAL WORK AND COMMUNITY DEVELOPMENT LEVEL 5

COD/OS/SW/CR/02/5/A

PERFORM PSYCHO SOCIAL SUPPORT

July /Aug 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

INSTRUCTIONS TO THE ASSESSOR

1. You are required to mark the practical as the candidate performs the task.
2. You are required to take video clips at critical points.
3. Ensure the candidate has a name tag and registration code at the back and front.

OBSERVATION CHECKLIST

Candidate's Name				
Candidate's Registration Code				
Assessor's Name				
Assessor's Registration Code				
Venue of Assessment				
Date of assessment				
Items to be evaluated: <i>Please award marks as appropriate. Give a brief comment on your observation.</i>		Marks available	Marks obtained	Comments
Task 1: Prepared for workplace counseling	a) Identified counseling venue according to the counseling standards: - Identified a Clean, quiet and safe room - Set up a table - Set up two comfortable chairs - Placed soft tissues - Put Sanitizer on the table - Placed Clean drinking water - Placed functioning wall clock - Placed a dust bin <i>(1 mark for any item appropriately placed. 6 x1 mark = 6 marks)</i>	6		
	b) Oriented the client to counseling services and			

	took the client through the process of contracting i) Built rapport • Receptivity: the counselor warmly greeted the client • Used direct eye contact • Actively listened <i>(Award 1 mark for each step. 3x1 mark=3marks)</i> ii) Appropriately carried out the Introduction. • Introduced self. • Invited the client to introduce self. <i>(Award 1 mark for each item. 2 x 1mark =2 marks)</i> iii) Appropriately contracted the client. • Explained what counseling is to the client. • Assured the client of confidentiality • Defined the duration of the session.	3		
		2		
		10		

	• Explained the charges for the session to the client. • Addressed client's expectations. • Defined the responsibilities of the client and counselor • Defined the goals of counseling. <i>(Award 2 mark for each information given. 5x2=10marks)</i>			
	c) Used the client intake form to obtain the bio-data of the client according to counseling standards • Name • Age • Gender • Birth order • Marital status • Contacts • No. Of children • Next of kin contacts • Occupation • Physical address <i>(Award 1 mark for each data corrected 5x1mark =5 marks)</i>	5		
	d) Utilized other appropriate appropriate tools for			

	workplace counseling - Signed the Consent form - Utilized the Referral form (Award 1 mark for each appropriate assessment tools used. 2 x 1= 2 marks)	2		
	e) Assessed the client by obtaining the following information; - Education background - Family background - History of the problem - Presenting problem - Mental health history - Medical history - Previous assessments - Behavior assessment <i>(Award 1 mark for each information asked. 6x1 mark=6 marks)</i>	6		
Task 2: provide workplace counseling	Provided workplace counseling a) Explored on the issues based on presenting issues : - Listened to the occurrence. - Gathered information from the client (<i>observe whether the candidate is noting down the</i>	10		

	<i>information given by the client)</i> - Identified the clients Problem and other underlying issues - Diagnosed the problem - Prioritized - Developed a treatment plan <i>(Award 2 marks for each item as indicated. 5 x 2=10marks)</i>			
	b) Appropriate counselling skills were used; - Active listening - Communication, - Observation - Questioning <i>(Award 2 marks for appropriate skill used. 3x2mark=3marks)</i>	6		
	Total marks	50		
ASSESSMENT OUTCOME				
The candidate was found to be: Competent ☐ Not yet competent ☐ <i>(Please tick as appropriate)</i> (The candidate is competent if s/he gets at least 50%)				
Feedback from candidate: 				

Feedback to candidate:	
Candidate's Signature -----	Date -----
Assessor's/ verifier's signature	