

101205T4HDR

HAIRDRESSING LEVEL 5

COS/OS/HD/CR/03/5

Provide Hair Addition Services

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

INSTRUCTIONS TO ASSESSOR

1. Assess the candidate as the practical progresses observing the critical areas
2. You are required to mark the practical as the candidate perform the tasks
3. You are required to take video clips at critical points
4. Ensure the candidate has a name tag and registration code at the back and front

OBSERVATION CHECKLIST

NOTE: For each evaluation either full marks or zero. The candidate must demonstrate complete competence to be awarded the marks. Partial performance (½mark) is not permitted.

The candidate is to be rated as either Competent or Not Yet Competent.

Candidate's Name & Registration No.			
Assessor's Name & Reg. Code			
Unit (S) of Competency			
Venue of Assessment			
Date of Assessment			
Items to be evaluated:	Mark allocated	Marks Obtained	Comments
TASK 1: PREPARE TO PROVIDE HAIR TREATMENT SERVICES			
1. Identified resources required for hair addition services. i. Braids ii. Hair food iii. Shampoo and Conditioner (Award 1 Mark each)	1 1 1		
2. Personal protective gear was identified, gathered and worn based on service and legal requirements. i. Apron ii. Drapers iii. Towels (Award 1 Mark for each)	1 1 1		
3. Checked tools and equipment for			

serviceability. i. Blow-dryers ii. Sterilizer (Award 1 Mark for each)	1 1		
4. Hygiene and sanitation principles were observed as per standard operating procedures. i. Tools were sanitized and disinfected before and after use ii. Working surfaces were disinfected appropriately (Award 2 Mark or zero)	2		
5. Consulted the client before commencing hair addition. (and recorded in a record card) (Award 3 marks or zero)	3		
6. Conducted scalp and hair analysis appropriately. (Checked condition of the skin, scalp and hair type and recorded in the record card.) (Award 3 Marks or zero)	3		
7. Checked hair addition products and supplies for usability. (Expiry date, Manufactures instructions) (Award 2 Marks or zero)	2		
Sub Total (Task 1)	18		
TASK 2: PREPARE THE CLIENT'S HAIR FOR HAIR ADDITION SERVICES			

8. Clients' hair was prepared for hair addition as per clients' specification and standard hair operating procedures			
i. Shampooed the hair with the correct shampoo.	3		
ii. Conditioned hair with suitable conditioner	3		
iii. Blow dried appropriately <i>(Award Marks as indicated)</i>	3		
Sub Total (Task 2)	9		
TASK 3: PROVIDE HAIR ADDITION SERVICES USING THE THREE STRAND TECHNIQUE			
9. Carried out hair addition techniques as per clients' specification and standard operating procedures.			
i. Prepared hair addition by dividing into sections.	2		
ii. Positioned the client appropriately			
iii. Sectioned the hair for plaiting	2		
iv. Applied hair food in each section	2		
v. Attached the synthetic hair to the natural hair from the roots	3		
vi. Interlaced three strands to form braids	3		
vii. Applied tension to achieve tight braids	3		
viii. Used the right size of braids to match the sectioned hair.	2		
ix. Applied of dressing creams	2		
x. Used sheen sprays			

xi. Styled in position	3		
xii. Final outlook (achieved the knotless braids) (Award Marks as indicated)	3		
10. Products and supplies were used as per service required and manufacturers' instructions. (Product/material wastage was minimized) (Award 2 Marks or zero)	2		
Sub Total (Task 3)	32		
TASK 4: CARRY OUT POST-SERVICE PROCEDURES			
11. After care advise was given as per workplace policy and standard operating procedures (Award 2 Marks or zero)			
12. Tools and equipment were cleaned and disinfected as per manufacturers' instructions and workplace policy (Award 2 Marks or zero)	2		
13. Work station is cleaned and waste managed and disposed as per workplace policy and legal requirements. (Award 2 Marks or zero)	2		
Sub Total (Task 4)	06		
	65		
GRAND TOTAL	100%		

The candidate was found to be: Competent ☐ Not yet competent ☐ <i>(Please tick as appropriate)</i> <i>(The candidate is competent if the candidate obtains at least 50%)</i>			
Feedback from candidate:			
Feedback to candidate:			
Candidate's signature: _____ e: _____			
Assessor's signature: _____ Date: _____			