

101205T4BTH

BEAUTY THERAPY LEVEL 5

COS/OS/BT/CR/04/5

PROVIDE MANICURE AND PEDICURE SERVICES

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

INSTRUCTIONS TO ASSESSOR

1. Assess the candidate as the practical progresses observing the critical areas
2. You are required to mark the practical as the candidate perform the tasks
3. You are required to take video clips at critical points
4. Ensure the candidate has a name tag and registration code at the back and front

OBSERVATION CHECKLIST

Candidate's Name & Registration Code			
Assessors Name & Registration Code			
Venue of Assessment			
Date of Assessment			
Items to be Evaluated: <i>Please Award marks as appropriate. Give a brief comment on your observation.</i>	Marks Available	Marks Obtained	Comments
Task 1: Manicure and Free Lunula Gel Polish			
1. Identified tools supplies and materials required for a manicure service. • Products • Tools • Equipment's • Materials <i>(Award 1 mark for each)</i>	4		
2. Wore PPE'S as per work policy proced • Apron • Flat closed shoes • Mask <i>(Award 1mark for each)</i>	3		
3. Adhered to manicure standard operating procedures. • Arranged the workstation properly with all the requirements • Carried out consultation and analysis in line with manicure service <i>(Award 1mark for each)</i>	2		
4. Demonstrated understanding of legal requirements related to salon operations • Room well ventilated • Availability of a waste bin	3		

Room well lighted and spacious <i>(Award 1 mark for each)</i>			
5. Observed health and safety precautions as per standard operating procedures. - Disinfected tools and equipment's - Cleaned and sanitized the working area <i>(Award 1 mark for each)</i>	2		
6. Checked manicure tools and equipment's for usability and ensured they were in good condition to perform the service as per legal requirements and manufacturer's instructions <i>(Award 2 marks or 0)</i>	2		
7. Checked the usability of manicure prod as per legal requirements and manufacturer's instructions - Read manufacturer's instructions - Checked expiry date <i>(Award 1mark for each)</i>	2		
8. Consulted with the client as per workplace policy and client's requirements. - Communicated effectively - Identified the client's needs - Filled the record card correctly <i>(Award 1mark for each)</i>	3		
9. Analyzed the area of treatment as per standard operating procedures Checked for contraindications to manicure	5		

• Shape of the nails • Color of the nails • State of the nails • Identified overall skin condition <i>(Award 1 mark for each)</i>			
10. Provided manicure procedure as per standard operating procedures and client's needs • Sanitized the client's and therapist's hands • Removed old polish • Filed the free edge correctly • Buffed the nail plate • Applied almond oil on nails and massaged • Soaked hands in warm almond oil • Pushed back cuticles and trimmed. • Applied exfoliant and scrubbed the hands • Wiped off with dampened face towel • Applied almond oil and massaged hands with the correct movements <i>(Award marks as indicated or zero)</i>	1 1 1 1 2 1 2 1 3		
11. Followed the correct procedure for free lunula gel polish application • Applied primer and cured • Applied base coat and cured • Applied coloured gel polish leaving lunula part of the nail plate	1 1 2		

Applied top coat on the part with coloured gel polish and cured. <i>(Award marks as indicated or zero)</i>	1		
Sub-Total 1	44		
Task 2: Pedicure and Traditional Nail Polish			
12. Provided pedicure procedure as per standard operating procedures and client's needs - Sanitized the client's legs and therapist's hands - Removed old polish - Filed and buffed the nail plate correctly - Applied cuticle gel - Soaked feet in a foot spa with warm soapy water - Pushed back cuticles and trimmed - Applied exfoliant and scrubbed the feet - Scrapped the soles of the feet to remove dead skin - Rinsed with clean water - Applied the correct massage movements - Wiped excess oil on the feet and nail plate - Followed the correct procedure for traditional polish application <i>(Award marks as indicated else 0)</i>	1 1 1 1 1 2 2 2 1 2 1 2		

13. Gave after care advice as per standard operating procedures. - Care given after service. - Maintenance given - Recorded in the record card <i>(Award 1 mark for each)</i>	3		
14. Cleaned and managed non-recyclable supplies appropriately - Wiped surfaces - Swept and mopped - Disposed waste correctly <i>(Award 1 mark for each)</i>	3		
15. Cleaned disinfected tools and stored recyclables as per manufacturer's instructions and workplace policy - Sanitation - Sterilization - Stored recyclables <i>(Award 1 mark for each)</i>	3		
SUB TOTAL 2	25		
GRAND TOTAL	70		
ASSESSMENT OUTCOME			
The candidate was found to be: Competent ☐ Not yet Competent ☐ <i>(Please tick as appropriate)</i> <i>(The candidate is competent if the candidate obtains at least 50%)</i>			
Feedback from the Candidate:			

Feedback to the Candidate:	
Candidate Signature _____	Date: _____
Assessor's Signature _____	Date _____