

101205T4BTH

BEAUTY THERAPY LEVEL 5

COS/OS/BT/CR/02/5

PROVIDE MAKE UP SERVICES

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

OBSERVATION CHECKLIST

INSTRUCTIONS TO ASSESSOR

1. Assess the candidate as the practical progresses observing the critical areas
2. You are required to mark the practical as the candidate perform the tasks
3. You are required to take video clips at critical points
4. Ensure the candidate has a name tag and registration code at the back and front

OBSERVATION CHECKLIST

Candidate's Name & Registration Code			
Assessors Name & Registration Code			
Venue of Assessment			
Date of Assessment			
Items to be Evaluated: <i>Please Award marks as appropriate. Give a brief comment on your observation.</i>	Marks Available	Marks Obtained	Comments
Task 1: Set Up and Prepare to Provide Make Up Service.			
1. Identified and gathered Requirements for make-up as per task given. • Tools • Equipment • Products • Materials <i>(Award 1 mark for each)</i>	4		
2. Adhered to make-up standard opera procedures as per workplace policy • Ventilation • Lighting <i>(Award 1 mark for each)</i>	2		
3. Observed occupational Safety and health precautions as per requirements. • Sterilization • Sanitation • Disinfection <i>(Award 1 mark for each)</i>	3		
4. Checked tools and equipment for Serviceability as per manufacturers' instructions. • Availability • Functionality <i>(Award 1 mark for each)</i>	2		

5. Checked make-up products and supplies for usability as per legal requirements and manufacturers' instructions. • Checked on expiry date • Checked instructions on use <i>(Award 1 mark for each)</i>	2		
6. Identified, gathered and wore personal protective gears. • Apron • Masks • Comfortable shoes <i>(Award 1 mark for each)</i>	3		
SUB TOTAL	16		
Task 2: Provide Photography Make-Up Service With Artificial Lashes			
7. Carried out consultation as per the service requirements. • Communicated effectively • Filled record card • Did skin analysis • Recorded skin type • Recorded skin condition • Checked for contraindications <i>(Award 1 mark for each)</i>	6		
8. Analyzed area of treatment as per standard operating procedure and client requirements. • Skin tone • Skin type • Contra-indications • Skin electricity <i>(Award 1 mark for each)</i>	4		
9. Used products and supplies as per service required and manufacturers' instructions. • Used correct products • No wastage <i>(Award 1 mark for each)</i>	2		

10. Applied make-up procedures based on service requirements • Cleansed • Toned • Moisturized • Applied Primer • Applied Concealer • Applied Foundation • Shaped eyebrows • Outlined eyebrows • Concealed eyebrows • Applied eye shadows • Eye liners • Blended color • Blusher • Applied Face powder • Prepared natural lashes • Measured and trimmed lashes • Applied lash glue • Positioned the lashes • Attached the lashes • Blended with natural lashes • Applied lip balm • Applied lipstick color. • Applied make fix spray <i>(Award marks as indicated)</i>	1 2 1 1 2 2 2 1 2 2 1 1 1 2 1 1 2 1 1 2 1 1		
11. Final Look • Make up blended • Smooth finish • Eyelashes set well • Eyebrows concealed appropriately <i>(Award 2 marks each or 0)</i>	8		
12. Gave after care advice as per workplace policy and standard operating procedures. • Skin care routine • Indicated on the record card <i>(Award 1 mark each)</i>	2		

SUB TOTAL	55		
Task 3: Carry Out Post Service Procedures			
13. Cleaned work station, managed and disposed waste as per workplace policy and legal requirements. • Swept • Arranged • Emptied dustbin • Disinfected working surface <i>(Award 2 marks or zero)</i>	2		
14. Cleaned, disinfected and stored recyclable supplies as per workplace policy and manufacturers' instructions. • Plastic spatulas • Brushes • Beauty blender <i>(Award 1 mark each)</i>	3		
15. Disposed non-recyclable supplies of as per the service requirements • Wiped surfaces • Sterilized tools • Disposed waste • Stored remaining products appropriately <i>(Award 1 mark each)</i>	4		
SUB TOTAL	9		
GRAND TOTAL	80		
ASSESSMENT OUTCOME			
The candidate was found to be: COMPETENT ☐ NOT YET COMPETENT ☐ <i>(Please tick as appropriate)</i> <i>(The candidate is competent if the candidate obtains at least 50%)</i>			

Feedback from the Candidate:	
Feedback to the Candidate:	
Candidate Signature	Date:
_____	_____
Assessors' Signature	Date:
_____	_____