

061006T4ICT

ICT TECHNICIAN LEVEL 6

IT/OS/ICT/CR/02/6/A

IT/OS/ICT/CR/02/6/B

Install Computer Software

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

DURATION: THROUGH

UNIT TRAINING PERIOD

INSTRUCTIONS TO CANDIDATE:

1. You are required to perform the following tasks

TASK 1: Install Computer browser

TASK 2: Install Microsoft Office tool

TASK 3: Configure XAMPP web server.

TASK 4: Configure public and private application access.

2. Create a folder with your name and registration number. Save all your work in it.

3. You have been provided with the following resources.

- Working computer with windows operating system
- Internet connectivity
- Microsoft office installer
- XAMPP Server.

TASK 1: Install Computer browser

A company has hired you to help them in installing internet browsers to their newly acquired computers, to facilitate them in the process of conducting research and communication across the departments. You are required to perform the following tasks:

1. Download the latest version of Google Chrome from official website
2. Execute the installer and complete the installation process
3. Launch the browser.
4. Set the installed browser as the default browser
5. Create a folder inside your working folder and name it *SETTING*.
6. Open Google Chrome and go to www.google.com to test for its functionality, screen shot it and save it as *CHROME* in a folder named *SETTING*.
7. Install password manager on the browser.
8. Verify that you can browse in privacy mode
9. Open a word pad document and write a report that includes the following:
 - a) Software version installed
 - b) Describe how you tested the bro
 - c) Describe the settings you config
10. Save the document as *VERSION* in a *SETTING* folder.

TASK 2: Install Microsoft Office tool

You are required to install, activate, and configure Microsoft Office on a Windows computer. Perform the following tasks:

1. Check if your system meets the minimum requirements for Microsoft Office installation.
2. Execute the installer and complete the installation process
3. Activate the Microsoft Office
4. Perform the following configurations :
 - a) Set the default file saving location to desktop
 - b) Set the default font and page layout in Microsoft Word.
 - c) Change the Office theme to a preferred style to Dark Gray.

- Open excel application and create the following table to test its basic functionality and save it as *EXCEL* in the *SETTING* folder.

NAME	MARKS
COLLINS	30
TOM	80
JANE	50

TASK 3: Configure XAMPP web server.

A company has hired you as a technician to download and configure a XAMPP server for its new system. The management wants to introduce a new local web based application which will be hosted in their local computers. Perform the following task;

- Download the latest server of XAMPP from an official website.
- Install the default components of the server in the right directory.
- Start the following services on the servers
 - Apache (the web server)
 - MySQL (the database server)
- Test the webserver accessibility. Scr _____ and save it as *XAMPP* in the *SETTING* folder
- Set up user name and password for login

TASK 4: Configure public and private application access.

In this task you are required to configure application access allowing or blocking specific programs. Allow private and public access to the applications chrome, Ms. Office and Xampp installed in the task 1,2 and 3 above.