

061006T4ICT

ICT TECHNICIAN LEVEL 6

IT/OS/ICT/CR/02/6/A

IT/OS/ICT/CR/02/6/B

Install Computer Software

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICE ASSESSMENT

INSTRUCTIONS TO ASSESSOR

1. Assess the candidate as the practical progresses observing the critical areas
2. You are required to mark the practical as the candidate perform the tasks
3. You are required to take video clips at critical points
4. Ensure the candidate has a name tag and registration code at the back and front

OBSERVATION CHECKLIST

Candidate's Name & Registration Code	
Assessors Name & Registration Code	
Venue of Assessment	
Date of Assessment	

Items to be Evaluated: kindly award marks as appropriate. Give a brief comment on your observation.	Marks Available	Marks Obtained	Comments
TASK 1: Install Computer browser			
1. Identified the resources given (Award 2 mark or zero)	2		
2. Identified official site for Google chrome (Award 2 marks or zero)	2		
3. Downloaded the desired Google chrome installer. (Award 2 marks or zero)	2		
4. Successfully installed Google chrome (Award 3 marks or zero)	3		
5. Launched Google chrome successfully (Award 2 marks or z	2		
6. Screen shot it and save it as <i>CHROME</i> i folder named <i>SETTING</i> . (Award 2 marks or zero)	2		
7. Created a browsing account (Award 2 marks or zero)	2		
8. Set Google chrome as the default browser. (Award 3 marks or zero)	3		
9. Tested the browser by visiting www.google.com (Award 2 marks or zero)	2		
10. Installed password manager (Award 2 marks or zero)	2		
11. Tested the incognito mode private browsing (Award 2 marks or zero)	2		
12. Wrote a report capturing the following areas:			

a) Software version	2		
b) Described how the browser was tested	2		
c) Configuration done to the browser (Award 2 marks for each or zero)	2		
13. Save the document as <i>VERSION</i> in a <i>SETTING</i> folder	2		
Sub-Total 1	34		
TASK 2: Install Microsoft Office tool			
14. Checked for specification			
a) Identified software required specifications	3		
b) Identified computer system specification. (Award 3 marks for each or	3		
15. Installed the software successfully. (Award 2 marks or zer	2		
16. Activated the software successfully (Award 3 marks or zero)	3		
17. Open Microsoft word and perform the following configurations			
a) Changed default saving location to desktop	3		
b) Set a default font	3		
c) Set page layout	3		
d) Set theme to Dark Gray (Award 3 marks for each or zero)	3		
18. Opened excel application , created the table and saved it as <i>EXCEL</i> in the <i>SETTING</i> folder (Award 2 marks for opening application	4		

and 2 marks for saving or zero)			
Sub-Total 2	27		
TASK 3: Configure XAMPP web server.			
19. Download the latest server from an official website (Award marks or zero)	4		
20. Installed the server correctly in appropriate folder a) Choose the right directory b) Installed default components (Award 3 marks for each or zero)	3 3		
21. Configured the following by starting the following services in the servers a) Apache b) MySQL (Award 3 marks for each or zero)	3 3		
22. Tested the web server by typing http://localhost , screenshot it and save it as XAMPP in the SETTING folder (Award 2 marks for testing, 1 mark for screenshot and 2 marks for saving or zero)	5		
23. Configured login credentials by setting appropriate user name and password. a) Changed user name b) Changed password (Award 3 marks for each or zero)	3 3		
Sub-Total 3	26		
TASK 4: Configure public and private application access.			
24. Added the applications to the firewall access application list. (Award 2 marks for each application added to	6		

the list or zero, 2x3= 6 marks)			
25. Granted public and private access to the three applications (Award 2 marks for each application permission granted or zero, 2x3= 6 marks)	6		
26. Observed laboratory rules and appropriate PPE (Award 2 marks or zero)	2		
Subtotal 4	14		
GRAND TOTAL	100		

ASSESSMENT OUTCOME	
The candidate was found to be: Competent ☐ Not yet Competent ☐ (Please tick as appropriate) (The candidate is competent if the candidate obtains at least 50%)	
Feedback from the Candidate:	
Feedback to the Candidate:	
Candidate Signature	Date:
_____	_____
Assessor's Signature	Date
_____	_____