

021106T4GPH

GRAPHIC DESIGN LEVEL 6

VA/OS/GD/CR/07/6

Perform Photography Operations

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

INSTRUCTIONS TO ASSESSOR

- a. Assess the candidate as the practical progresses observing the critical areas
- b. You are required to mark the practical as the candidate perform the tasks
- c. You are required to take video clips at critical points
- d. Ensure the candidate has a name tag and registration code at the back and front

OBSERVATION CHECKLIST

Candidate's Name & Registration Code			
Assessors Name & Registration Code			
Unit of Competency	Perform Photography Operations		
Venue of Assessment			
Date of Assessment			
Items to be Evaluated: <i>Please award marks as appropriate. Give a brief comment on your observation.</i>	Marks Available	Marks Obtained	Comments
Task 1: Capture Portrait			
1. Prepared a working area as per requirements <i>(Award 2 marks or 0)</i>	2		
2. Selected appropriate tools as per brief <i>(Award 2 marks or 0)</i>	2		
3. Prepared set - Ensured space was clean - Adjusted props or background elements <i>(Award 2 marks or 0 for each item)</i>	2 2		
4. Setup lighting Placed light relative to subject accordingly to achieve desired emotional atmosphere <i>(Award 2 marks or 0 for each item)</i>	2		
5. Assembled camera - Selected lens (eg. 50 mm prime lens for natural perspective) - stabilized the camera (handheld)	2 2		

<i>(Award 2 marks or 0 for each item)</i>			
6. Posed the subject - Created rapport with the subject and gave posing instructions - Refined the pose to convey desired emotion <i>(Award 2 marks or 0 for each item)</i>	2 2 2		
7. Took shot - Communicated with the subject to prepare them for the shot. - Focused on the key elements of the subject - Took multiple shots to increase the chances of capturing a perfect i <i>(Award 2 marks or 0 for each item)</i>	2 2 2		
Sub Total 1	26		
Task 2: Post-Processing/Editing Tasks			
8. Created ID - Opened an appropriate software to create ID - Created Identity card layout - Appropriately cropped the image to fit in - Added text to the layout - Added color appropriately - Unified image, colour and typography <i>(Award 1 mark for each item)</i>	1 1 1 1 1 1		
Sub-Total 2	6		

Task 3: Photography Editing			
9. Opened an image editing software. - Identified the Image Editing Software - Opened the image Editing Software. <i>(Award 1 mark for each item)</i>	1 1		
10. Opened Image 1 Imported / dragged image 1 successfully <i>(Award 1 mark)</i>	1		
11. Cut out the sky for Image 1. - Selected sky - Held shift to select entire sky - Added a layer mask to hide the sky - Inverted the mask <i>(Award 1 mark for each item)</i>	1 1 1 1		
12. Inserted the image 2 sky to the Image 1 - Dragged Image 2 to the Worksp - Rearranged the layers appropriately. <i>(Award 2 marks or 0 for each item)</i>	2 2		
13. Scaled the sky for correct fitting - Identified the scale tool - Scaled image appropriately <i>(Award 1 mark for each item)</i>	1 1		
14. Flipped the sky so that the feathered sky is aligned to the brighter part of the image. - Identified the flip tool - Flipped layer appropriately <i>(Award 1 mark for each item)</i>	1 1		

15. Moved the sky higher - Identified the move tool - Moved the sky higher <i>(Award 1 mark for each item)</i>	1 1		
16. Set the atmospheric condition - Created a new layer - Created layer mask for Image 2 - Set layer to full opacity - Identified the gradient tool - Set the foreground to background painting and painted the image appropriately. <i>(Award 1 mark for each item)</i>	1 1 1 1 1		
Sub-Total 3	22		
Task 4: Submitted Work			
17. Submitted - Folder on desktop - labelled photography - Portrait image as PDF - Staff identity card - PNG Edited photograph <i>(Award 2 marks or 0 for each item)</i>	10		
Sub-Total 4	10		
GRAND TOTAL	64		
ASSESSMENT OUTCOME			

The candidate was found to be:	
Competent ☐	Not yet Competent ☐
<i>(Please tick as appropriate)</i>	
<i>(The candidate is competent if the candidate obtains at least 50%)</i>	
Feedback from the Candidate:	
Feedback to the Candidate:	
Candidate Signature	Date:
Assessor's Signature	Date