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INTERIOR DESIGN LEVEL 5

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Conceptualize Interior Design

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICE ASSESSMENT

Time: 4 HOURS

INSTRUCTIONS TO CANDIDATE:

CLIENT BRIEF: LAW FIRM OFFICE DESIGN – NAIROBI, KENYA

1) Project Overview

- Clients Name: Advocate Ann & Advocate Annabel
- Firm Name: A&A Advocates
- Location: Nairobi, Kenya
- Type of Space: Professional Legal Office
- Project Scope: Full interior design and layout planning including reception, partner offices, meeting rooms, workstations, library, and staff amenities.

2) Objectives

- Create a functional, professional, and prestigious office that reflects the firm's identity.

- Enhance workflow, client experience, and confidentiality.
- Ensure natural lighting and ventilation.

3) Design Style and Aesthetic Preferences

- Style: Formal, elegant, and minimalist.
- Preferred Materials: Wood, glass, metal (e.g., brushed steel), gypsum ceilings.
- Color Palette: Neutral tones (charcoal, beige, white) with rich accents (mahogany, navy).
- Brand Integration: Incorporate logo, brand colors, and firm history subtly within the design.

4) Functional Requirements

a) Reception Area

- Comfortable seating for 4–6 visitors.
- Reception desk with space for 1–2 staff.
- Company branding/signage wall.

b) Partner Offices (2–4)

- Each with a large desk, bookcases, client seating, and file storage.
- Soundproofing for privacy.
- Option for private washroom ive office.

c) Meeting Rooms (1–2)

- One large boardroom (10–12 pax), with AV setup.
- One small meeting room (4–6 pax).
- Sliding partitions if flexibility is desired.

d) Open Plan Workstations

- 6–10 workstations for associates, paralegals, and interns.
- Use partitions or semi-private pods.
- Provision for file storage and power/data access.

e) Library & Research Area

- Bookshelves, legal archives, digital access points.
- Quiet study/work area.

f) Filing and Storage

- Secure document storage with lockable cabinets.
- Fireproof and access-controlled file room.

g) Support Areas

- Pantry/kitchenette.
- Staff lounge/dining.
- Washrooms (client and staff separately if possible).
- Server/IT room with cooling.

5) Technology & Security

- AV: Smart TV/monitor setup for boardroom.
- IT Infrastructure: Data cabling, Wi-Fi access points, backup power (UPS).
- Acoustics: Soundproofing between rooms (critical for confidentiality).

1. You are required to perform the following tasks

- Draw THREE different detailed sketches*
- Draw a fully coloured and rendered floor plan of the selected design to the scale of 1:50*

2. You have been provided with the follow

ces for the practical tasks:

TOOLS/EQUIPMENT	ATERIALS
• <i>2H & B drawing pencils</i> • <i>Scale rule</i> • <i>Complete mathematical set</i> • <i>Coloured pencils set</i> • <i>30cm plastic ruler</i> • <i>Eraser</i> • <i>Sharpener</i> • <i>45 degree Set square</i> • <i>30-60 degree Set square</i>	• <i>A3 drawing paper-3 pieces</i>

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